

Standards Committee of the Board (SCB) MEETING MINUTES

PLACE OF MEETING: Online
Meeting Link: <https://global.gotomeeting.com/join/181072717>
Dial-In: 1 872 240 3311
Code: 181 072 717

DATE OF MEETING: Wednesday, June 19, 2024
3:00 PM – 4:00 PM (Eastern Time)

PRESIDING OFFICER: Jonathan Colby

I. ADMINISTRATION

- A. Chair's Introductions & Announcements
- B. Review of Antitrust & Meeting Guidelines

The secretary read the ARESCA guidelines which are applicable:

The purpose of antitrust laws is to preserve economic competition in the marketplace by prohibiting, among other things, unreasonable restraints of trade. In ARESCA activities, it is important to recognize that participants often represent competitive interests. Antitrust laws require that all competition be open and unrestricted.

It is ARESCA's policy, and the policy of each of its committees and subcommittees, to conduct all business and activity openly and transparently, and in full compliance with international, federal and state antitrust and competition laws.

- C. Quorum Determination and Roster Review

The committee presently consists of 14 voting members. One more than 50% of the voting members need to be present to constitute a quorum to establish a duly constituted meeting for the purpose of conducting business.

Present: Steve Hogan, Bob Sherwin (ex officio), John Bosche, Lars Samuelsson, Alton Payne, Brian Hill, Jonathan Colby (chair), George Kelly (secretary)

Absent: Ben Coco (observer), Kyle Wetzel, Gabe Alsenas, Arielle Cardinal, Brian McNiff, Ryan O'Connor, Linkesh Diwan, Toby Gillespie, Taylor Geer, Chris Oliver (observer), Mark Goldman (observer), Maisha Mena (observer)

A quorum was not present (6 of 14 voting members).

There is still one available slot on the SCB.

OPEN ACTION: We need to designate a vice chair.

D. Review/Approve Agenda

The meeting agenda was accepted with no changes.

E. Acceptance of Previous Minutes

The minutes from May 15 were accepted without changes.

II. **OLD BUSINESS**

A. ANSI Audit:

i. Status update

1. Audit response submitted to ANSI (ExSC)

ii. Procedure revisions

1. Due by end of October
2. Steve will help with proofreading
3. Rules will be reaccredited

iii. Best practices guide (rough draft end of June)

1. PINS, BSR-8, BSR-9, BSR-11
2. Ballot/voting process
3. Document retention
4. Evidence of communications
5. National differences

iv. Communications channels (add to best practices)

1. Memo from Toby and Jonathan
2. Suggestions from John and Brian

B. National Adoptions Subcommittee:

i. Publications

1. 7 standards waiting for IEC publication.
 - a. -11-2 published (March)

- b. -8 at BPUB (June)
 - c. -26-4 at BPUB (July)
 - 2. Will publish all 3 at once and send new list to ANSI.
 - ii. ANSI review
 - 1. Nothing at present
 - iii. Public review
 - 1. Nothing at present
 - iv. New PINS
 - 1. 4 published 24-May; comment deadline 23-Jun.
 - 2. Expect to vote on BSR-8 during August meeting.
 - a. Will provide option for voting by mail.
 - b. Will incorporate new comms plan.
- C. National Differences:
 - i. On hold pending audit results.
 - ii. Will add process for national differences to best practices guide.
 - iii. Expect Kyle to schedule a meeting later this summer.
- D. SC8A and 8B Microgrid Standards:
 - i. Recruitment of experts – nothing received so far.
 - ii. Linkesh volunteered to help (but not lead).
 - iii. Jonathan to follow up with Jason MacDowell.
- E. Offshore Safety Standards
 - i. May be some activity soon (outside of IEC) that ARESKA will want to be involved with. Maybe from API; not sure yet.
 - ii. BSEE is now writing regulations for offshore wind safety.
 - iii. Lars will speak about offshore wind standards at API conference in September.
 - iv. Jonathan requests that Marine Energy be included, since they will also need offshore safety standards.
 - v. API has updated it RP75 to include other applications besides oil & gas and are publishing RP75W which is specific to offshore wind.
 - vi. We can refer to API and ISO standards in ours.
 - vii. Cost of publishing – no update. George and Bob need to prepare an estimate.
- F. Cybersecurity standards
 - i. We provided some background information to support the “hot topic” recommendation for the SMB meeting in October. Gap analysis needs to be done.

III. ANY OTHER BUSINESS

- A. ARESCA was approved as TAG administrator for TC57.
 - i. New voting page is ready; needs to be populated.
 - ii. TAG officers have expressed doubts about why a TAG administrator is necessary.
 - iii. We have an interest in adopting some TC57 standards.
 - iv. Bob and George to follow up with ANSI. Stay tuned.

- B. July/August meeting schedule.
 - i. George and Jonathan have conflicts with normal meeting schedule
 - ii. Suggest August 14 instead.

IV. ACTION ITEM REVIEW

- A. George to circulate another request for volunteers to work on microgrid standards.
- B. Jonathan to contact Jason about SC8A.
- C. George to draft best practices guide by end of June.
- D. Procedure revisions due by end of October.
- E. George & Bob to provide an estimate of how much is required to cover the cost of publishing.
- F. The SCB needs to designate a vice chair.

IV. ADJOURNMENT 3:50 PM - Next meeting 14-Aug. (skip July)